To order at 1901 hours at the Glenbrook Clubhouse (host Janna Lathrop), Chico, CA


Actions taken by motion or consensus:
- Minutes approved as amended (Woody E., 2nd Catie B.) by unanimous vote of those at last Ex. Bd. meeting.
- Moved (Woody E., 2nd Gerry) to approve 2012 budget and expenses as recorded, passed unanimously.
- Moved (Paul M., 2nd Woody) to approve the 2013 “operational budget” (exclusive of “wait” items), passed unanimously.

Presentations & Discussions
- Ellen updated our Wildflower Show status. Some questions: Should we ask sponsors/groups to donate? What should the admission donation be? (Suggestions ranged from 0 to $4; table final decision). Email Ellen with T-shirt suggestions.
- Catie proposed an apron with Susan Bazell’s artwork; consensus to do the apron; Catie will pursue.
- John presented the budget consisting of “known”, aka “operational” items and “wait” items (to depend on our future expenses and income). Hesh suggests we be guided by the CNPS Mission Statement in prioritizing and approving budget items. Jim suggests we consider just the “known” items at this time and approve the operational budget. Hold over consideration of “wait” items, and the determination of a prudent reserve amount. Dan G. indicates the state “reserve funds” amount to 1 year with no income, or 2 to 3 years to be able to sustain any new programs. Develop a mini-strategic-plan to guide budget decisions (take up in February).
- Should we follow a fiscal year schedule from April 1 to March 31, as does the state CNPS organization? Discussion but no formal action to decide.
- Dan G. asks what the state organization can do better for Chapters, and how we can improve communications—we are developing a central contact list. State budget is in decent shape (with recent bequests helping).
- Catie described the Jack Laws workshop and lecture that we are cosponsoring with Friends of the Herbarium.
- Adrienne: for NCB Symposium table, need to better target the NCB audience (with items and displays).
- Angie proposes developing job descriptions and guides for all board positions; consensus to do so.

Coming Events/Projects & Assignments
- Financial Committee will detail income/expense history and suggest policies for our reserve and for a special project fund.
- Snowgoose Festival January 26, 27; contact Janna to get on table-staffing schedule.
- Science Fair coming in March…need to develop awards ideas.
- Gerry: Memorial for Susan is being planned in cooperation with FotH.
- Woody: Environmental Coalition under BEC will have a reception on March 8. Maybe a short CNPS presentation?

Information sharing & Committee reports
- Susan needs volunteer hours by Feb. 6.
- Jim: Feb. program speaker is Greg Suba, CNPS Conservation Director
- Woody provided a summary of CEQA-related events and gatherings.

Coming meetings
- General meetings Apr. & May (Oroville) will be on 1st Wednesdays; Monday Mar. 4th, at Chico Library or Oroville Library.
- Exec. Board Meetings: Feb. 21st Elliott residence; Mar. 20th Sunrise Clubhouse

Adjourned at 2112 hours.